

CREDIT HOUR DEFINITION

Policy

A credit hour will be defined for face-to-face instruction according to COMAR standards for lecture, laboratory and experiential learning.

Rationale

The College’s definition of a credit hour will be defined according to the COMAR standards, which are found in Section 13b.02.02.06. Scheduling and teaching courses according to these standards promotes effective credit transfer to other institutions of higher education.

Practice

- One credit hour of face-to-face lecture instruction will be defined as a minimum of 750 minutes of scheduled instruction. To meet this instructional time standard, a lecture time chart is provided below that correlates the needed class length with the number of class meetings.
- One credit hour of asynchronous online and hybrid instruction is defined as the same amount of work to meet the same learning outcomes as in face-to-face section of the same course.
- One credit hour of face-to-face supervised laboratory or studio instruction will be defined as a minimum of 1500 minutes of scheduled instruction.
- One credit hour of face-to-face experiential instruction, i.e. clinical experience, internships and cooperative learning experiences will be defined as a minimum of 2250 minutes of scheduled supervised learning.

COMAR Sec. 13b.02.02.16. Graduation Requirements

D. Credit Hours.

- (1) An in-State institution shall award 1 credit hour for:
 - (a) A minimum of 15 hours, of 50 minutes each of actual class time, exclusive of registration, study days, and holidays;
 - (b) A minimum of 30 hours, of 50 minutes each of supervised laboratory or studio time, exclusive of registration, study days, and holidays;
 - (c) A minimum of 45 hours, of 50 minutes each of instructional situations such as practica, internships, and cooperative education placements, when supervision is ensured and learning is documented; or
 - (d) Instruction delivered by electronic media based on the equivalent outcomes in student learning in §D(1)(a) of this regulation, and may include a combination of telelessons, classroom instruction, student consultation with instructors, and readings, when supervision is ensured and learning is documented.
- (2) One quarter hour of credit is awarded for instruction equivalent to 2/3 of the contact hours required for 1 credit hour.

Instructional Time Chart

		Class Meeting Time in Minutes*												
		NUMBER OF CREDITS												
		0.5	1	1.5	2	2.5	3	3.5	4	4.5	5	6	7	8
1		375	750	1125	1500	1875	2250	2625	3000	3375	3750	4500	5250	6000
2		190	375	565	750	940	1125	1315	1500	1690	1875	2250	2625	3000
3		125	250	375	500	625	750	875	1000	1125	1250	1500	1750	2000
4		95	190	285	375	470	565	660	750	845	940	1125	1315	1500
5		75	150	225	300	375	450	525	600	675	750	900	1050	1200
6		65	125	190	250	315	375	440	500	565	625	750	875	1000
7		55	110	165	215	270	325	375	430	485	540	645	750	860
8		50	95	145	190	235	285	330	375	425	470	565	660	750
9		45	85	125	170	210	250	295	335	375	420	500	585	670
10		40	75	115	150	190	225	265	300	340	375	450	525	600
11		35	70	105	140	175	205	240	275	310	345	410	480	550
12		35	65	95	125	160	190	220	250	285	315	375	440	500
N		30	60	90	120	145	175	205	235	260	290	350	405	465
U		30	55	85	110	135	165	190	215	245	270	325	375	430
M		25	50	75	100	125	150	175	200	225	250	300	350	400
B		25	50	75	95	120	145	165	190	215	235	285	330	375
E		25	45	70	90	115	135	155	180	200	225	265	310	355
R		25	45	65	85	105	125	150	170	190	210	250	295	335
19		20	40	60	80	100	120	140	160	180	200	240	280	320
O		20	40	60	75	95	115	135	150	170	190	225	265	300
20		20	40	55	75	90	110	125	145	165	180	215	250	290
21		20	35	55	70	90	105	120	140	155	175	205	240	275
22		20	35	50	70	85	100	115	135	150	165	200	230	265
C		20	35	50	65	80	95	110	125	145	160	190	220	250
L		20	35	50	65	80	95	110	125	145	160	190	220	250
A		15	30	45	60	75	90	105	120	135	150	180	210	240
24		15	30	45	60	75	90	105	120	130	145	175	205	235
S		15	30	45	60	70	85	100	115	125	140	170	195	225
27		15	30	45	55	70	85	95	110	125	135	165	190	215
M		15	30	40	55	65	80	95	105	120	130	160	185	210
29		15	25	40	50	65	75	90	100	115	125	150	175	200
30		15	25	40	50	65	75	90	100	115	125	150	175	200
E		15	25	40	50	65	75	85	100	110	125	150	170	195
31		15	25	40	50	60	75	85	95	110	120	145	165	190
32		15	25	40	50	60	70	80	95	105	115	140	160	185
T		15	25	35	50	60	70	80	95	105	115	140	160	185
I		15	25	35	45	60	70	80	90	100	115	135	155	180
N		15	25	35	45	55	65	75	90	100	110	130	150	175
G		15	25	35	45	55	65	75	85	95	105	125	150	170
S		15	25	35	45	55	65	75	85	95	105	125	145	165
37		10	20	30	40	50	60	70	80	90	100	120	140	160
38		10	20	30	40	50	60	70	80	90	100	120	135	155
39		10	20	30	40	50	60	70	75	85	95	115	135	150
40		10	20	30	40	50	55	65	75	85	95	110	130	150
41		10	20	30	40	45	55	65	75	85	90	110	125	145
42		10	20	30	35	45	55	65	70	80	90	105	125	140
43		10	20	30	35	45	55	60	70	80	90	105	120	140
44		10	20	25	35	45	50	60	70	75	85	100	120	135
45		10	20	25	35	45	50	60	70	75	85	100	115	135
46		10	20	25	35	40	50	60	65	75	80	100	115	130
47		10	20	25	35	40	50	55	65	75	80	95	110	125
48		10	20	25	35	40	50	55	65	75	80	95	110	125

*Times are rounded up in five-minute increments to meet the minimum instruction length.