TECHNICAL/PROFESSIONAL STUDIES (AAS)

Designated Statewide Program

Award: Associate of Applied Science Degree
No. of credits required: 60
For more information: *Contact Business & Applied Technology at bat@harford.edu, or contact Admissions, 443-412-2109. Student is required to meet with Faculty Advisor or Academic Division Dean.*

Program Description

This program of study enables students to combine courses from various disciplines to meet employment training and retraining requirements. For example, a student interested in becoming a legal office administrator could take core courses in Office Management coupled with Legal Studies, or for instance, a student interested in administrative and management positions could take core courses in Business Management coupled with Computer Information Systems courses. Electives in Accounting, Computer Information Systems, Business Management and Legal Studies might be appropriate for either of these examples.

In order to graduate with this degree, a student must have an approved written learning plan including concentration area on file in the Advising, Career, and Transfer Services Office. The plan must be developed in collaboration with a Faculty Advisor or an Academic Division Dean and include courses from the Technical/Professional electives and Technical/Professional core courses listed below. For additional information on developing a learning plan, contact the Advising, Career, and Transfer Services Office at 443-412-2301.

Program Goals

Upon successful completion of this program of study students will be able to:

1. Acquire career competencies to meet individual career goals.
2. Demonstrate communication, critical thinking and problem-solving skills.

Employment Information

The program prepares students for a career in a rapidly changing work environment that often requires expertise in several areas. Opportunities in the workplace exist for students who possess multi-skills, particularly in high demand as well as emerging technical and professional areas.

Required Courses

Code	Title	Credits
ENG 101	English Composition (GE)	3
	Arts/Humanities Elective (GAH)	3
	Behavioral/Social Science Elective (GB) (https://catalog.harford.edu/general-education/#behavioral-social-science)	3
	Biological/Physical Lab Science Elective (GL) (https://catalog.harford.edu/general-education/#biological-physical-laboratory-science)	4
	General Education Elective (https://catalog.harford.edu/general-education/) [1]	6
	Mathematics Elective (GM) (https://catalog.harford.edu/general-education/#mathematics)	3
	Technical/Professional Electives [2]	17
	Technical/Professional Core Courses [2]	20
	Physical Education/Fitness Elective	1
Total Credits		**60**

[1] Students must choose a course with one of the general education identifiers: (GB)(GH)(GS)(GL)(GI)(GM)

[2] Select from at least two disciplines.

General Education Degree Requirements

Note: The following codes identify courses which satisfy the General Education Degree Requirements:

Behavioral/Social Science (GB)
English Composition (GE)
Arts/Humanities (GAH)
Interdisciplinary and Emerging Issues (GI)
Biological/Physical Laboratory Science (GL)
Mathematics (GM)
Biological/Physical Science (GS)